COLCHESTER BOARD OF EDUCATION
Facilities Committee Meeting

Monday, March 3, 2025
4:15 PM
Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Christopher Rivers, Margo Gignac, and Michelle Millington.

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III

OTHERS PRESENT : Director of Finance and Operations Rachel Linkkila, Executive Assistant to the Superintendent Alyssa Fratoni, Director of Educational Operations Andrew Barillari, Donna Antonacci(as ex-officio)

RECEIVED
COLCHESTER, CT
2025 MAR -4 AM 9:35
GAYLE FURMAN
TOWN CLERK

1. **MEETING OPENING**
   1.1. Call to Order
   C.Rivers called the meeting to order at 4:23 PM

   1.2 Roll Call
   C.Rivers and M.Gignac present

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   None

3. ***CONSENT AGENDA**
   3.1. *Approval of Facility Committee Meeting Minutes of February 5, 2025

M.Millington arrived at 4:25 PM

Motion by: M.Gignac
Motion to approve
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Capital Plan

C.Rivers asked if there were any additions or changes that needed to be made to the Capital Plan. There was discussion around the Sound Fields for BA being resolved this year, but it should not come out of the Capital Plan until it is completed. Discussion was had around adding the

removal/replacement of the portables at BA. There was discussion around what an overhaul of BA would mean and look like. R.Linkkila to adjust the year on the document to "2025" and add the removal/replacement of the portables at BA.

Motion by: M.Gignac
Motion to recommend to Full Board to accept 2025 Capital Plan.
Second: M.Millington
Roll Call: All in favor
Vote: Motion carried

4.2. *Facilities related Budget Requests

Discussion was had around adding the potential second position to facilities for preventative maintenance and what the district could save. It was shown that the district needs $83,420 to finish on-going projects. These are all projects that happen yearly. The Committee also discussed a potential stipend for a professional license.

Motion by: M.Gignac
Motion to recommend to Full Board to add District Facilities Maintainer.
Second: M.Millington
Roll Call: All in favor
Vote: Motion carried

4.3. *Urgent Facility Needs

A.Barillari stated that the urgent needs at BA are in the boiler room, WJ is having power anomaly issues, and CES and JJIS need 2 AC units at each location. There is also the issue of the Emergency Operations Center(EOC), currently located at JJIS, being moved to a different location and that space being used for something else.

5. ADJOURNMENT

Motion by: M.Millington
Motion to adjourn.
Second: M.Gignac
Roll Call: All in favor
Vote: Motion carried

C.Rivers adjourned the meeting at 5:00 PM

Respectfully submitted,

Afratoni

Alyssa Fratoni
Executive Assistant to the Superintendent